**Horizon 2020 - 18th March 2015**

**Present**: Stephen Haywood, Chris Lowe, Rob Edgecock, Linda Cornwall, Katie Lambert, John Matheson, Branwen Hide, Joanne Metcalf, Caroline Gore, Ian Tomalin, Sergey Balashov. Fergus Wilson, Steve Worm, Raja Nandakumar

**Apologies**: Claire Shepherd-Themistocleous

**Introduction**

We went round the table.

Katie reminded the group that she could help individuals select suitable calls if they had a clear idea of what they were trying to achieve.

Branwen introduced herself. In addition to the pre award support Katie offers she can provide advice and guidance with regards to bid submissions (including understanding of eligibility of costs), the grant negotiation phase and general post award support (including liaison with SBS for form C’s etc).

Stephen pointed people to the PPD web

<https://twiki.pp.rl.ac.uk/twiki/bin/view/Main/PpdBids>

and outlined PPD’s expectations for people who wished to submit bids including:

* Recording initial ideas on this web list
* Contacting Katie for help identifying a suitable call
* Discussing ideas with division heads and Chris Lowe/Branwen Hide to ensure strategic fit and financial liabilities are viable
* Once the department has given approval enter the details into the new corporate bid register (Katie can help with the Horizon 2020 specific fields)

<http://staff.stfc.ac.uk/core/finance/Pages/BidRegister.aspx>

* A bid review must take place before a bid is submitted via the participant portal

**Current & Proposed Bids**

We went through the table on the web to understand and update the status of **submitted,** **current, and future bids** from PPD.

A bid is being prepared by **SHIP** … we were unsure whether Stefania Ricciardi is using her affiliation to RAL to be part of this.

**Stefania to update Stephen and Katie on the status**

**New Horizon 2020 projects**

Katie shared data which she had collated for EB recently about STFC submissions in the first year that Horizon 2020 has been running (Jan-Dec 2014). The data shows that PPD have been part of 4 bids of which 2 were successful – JENNIFER (Dave Wark) and AIDA 2020 (Steve Worm). However as the data only shows the lead department it has been noted that PPD were part of 2 further successful bids led by SCD, EGI Engage (Linda Cornwall and Dave Kelsey) and AARC (David Kelsey).

**Caroline to understand from Denise Small the implications of EUDAT-2020 and AARC.**

Therefore PPD’s overall success rate for 2014 is **66%**

**Other Issues**

People showed an interest in non EU funding and particularly the **Newton Fund**– these seem to be targeted at particular countries, such as Chile, Columbia, Turkey. ATLAS (Steve McMahon) has one with Chile.

**Terry Mawby can provide more information**

During FP7 Fergus created a useful list of **possible sources of grants**. Alas the department has not yet explored these opportunities further.

**Katie can provide H2020 specific information**

Stephen has subsequently provided a link to this and a useful (albeit slightly out-of-date) top page which contains useful info.

Rob pointed out that the **courses** designed to help people write bids are very useful. Some are run by UKRO.

**Rob and Katie can advise**

Caroline and Joanne reminded the group about the new audit restrictions. **Boarding passes** for travel should be submitted with Claims (and of course the “EU Project Claim” box must be ticked). One should keep claims returned from SBS for the EU returns.

It was pointed out by a few people that project coordinators from other countries send their bids to external **Reviewers** who advise on how to improve bids before they are submitted to the EC. In the first instance PPD are encouraged to discuss the details of bid preparation with Branwen.