



Users  
Cooperation Associates  
Visiting Scientists

## HOME INSTITUTION DECLARATION

To be completed by an authorized representative of the candidate's home institution<sup>1</sup> for the purpose of issuing the candidate a contract of association with CERN

Name of the candidate: **Stephen Haywood**  
Name and address of the home institution: **STFC Rutherford Appleton Laboratory, Harwell Oxford, Didcot, OX11 0QX**  
**United Kingdom**  
Expected overall period of association with CERN: from **1-Mar-2013** to **11-Jan-2033**

I understand and certify that, for the entire duration of the candidate's contract of association with CERN:

- he/she will be an associated member of the personnel of CERN, subject to its Staff Rules and Regulations. As such, he/she will not be employed by CERN, nor covered by its social insurance scheme;
  - he/she will be:
    - ☒ employed by **Science & Technology Facilities Council (STFC)**
    - ☐ \* enrolled as a student at .....
    - ☐ \* in receipt of a grant from ..... supporting his/her association with CERN
    - ☐ in receipt of a retirement pension from .....
- \* These options are not applicable to Visiting Scientists who must be employed by their home institution or in receipt of a retirement pension.
- social insurance is the responsibility of the home institution and, that failing, of the candidate;
  - in particular, the candidate will make sure that he/she has medical insurance that is adequate in Switzerland and France for him/herself and accompanying family members, which shall include cover for occupational illness and accidents for him/herself;
  - he/she has adequate financial resources to support him/herself and accompanying family members;
  - the home institution is responsible for verifying continuing compliance with the above conditions;

The home institution will inform CERN of any changes in the foregoing and understands that the consequences may include termination of the candidate's contract of association with CERN.

Date: **18.03.2013**  
RCUK

Signature:

**Shared Services Centre Limited**

Name (in block capitals): **LAURA MABERLY**

Stamp: **North Star House**

Title at home institution: **HR Administrator**

**North Star Avenue**  
**Swindon**

<sup>1</sup> The home institution is:

- Users: the institution with which CERN has concluded a Memorandum of Understanding or equivalent agreement that covers his/her activities at CERN.
- Cooperation Associates: the institution with which CERN has concluded an agreement that covers his/her activities at CERN.
- Visiting Scientists: the research institution that employs him/her.